



**WEST LINN-WILSONVILLE SCHOOL DISTRICT
DEPARTMENT OF OPERATIONS**

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District Safety Committee Meeting Minutes
Wednesday, January 21, 2015; 7:30 AM, WLWSD District Operations Center

A. ATTENDEES:	Name	Location	Present	Absent
	Officer Patrick Finn	Wilsonville HS SRO	X	
	Pam Garza	OSEA Representative		X
	Paula Hall	District Nurse West Linn & WLEA Representative	X	
	Cindy Hepting	Program Coordinator	X	
	Officer Dan Kraus	Wilsonville		X
	Mark Law	Custodial Supervisor	X	
	Pat McGough	Facilities Manager	X	
	Kathe Monroe	Director of Human Resources	X	
	Doug Nimrod, VC	OSEA Representative	X	
	Tim Woodley	Chair, Director of Operations	X	
	Officer Al Bunch	West Linn HS SRO		X
	Jeff Chambers	OSEA Representative	X	

B. MINUTES REVIEW:

The minutes from all meetings are available on the website: <http://www.wlww.k12.or.us/Page/3135>

C. OUTSTANDING ACTION ITEMS:

Item	Description	Responsible Party	Status (due by)
	1. DISTRICT SAFETY PLAN (booklets) 1-21-15: An RFQ is being prepared to hire a bond safety consultant to assist with these three plans. This committee will be invited to participate in the hiring process.	<i>Bond Team</i>	Ongoing
12.9.03	a. Crisis Management Plan updates.	<i>Tim/Cindy</i>	
13.03.2	b. Safety & Health Plan (OSHA) updates.	<i>Tim/Cindy</i>	

Item	Description	Responsible Party	Status (due by)
15.01.3	c. Emergency Response Plan – Creating a new plan to complete the Operations side of safety.	<i>Tim/Cindy</i>	
13.11.2	2. Trillium Classroom blinds. A need for out of site safety location.	<i>Pat</i>	completed
13.11.3	3. Crosswalk at WLHS 1-21-15: This project is in process.	<i>Pat</i>	2-18-15
14.4.3	4. Classroom numbers District-wide 1-21-15: The architectural drawings need to be aligned with actual school numbers before this work can be done. It will be part of the bond work.	<i>Bond Team</i>	Fall 2015
14.11.2	5. Bond Safety Component. 1-21-15: This committee will be the stewardship group for the safety components of the bond.	<i>Committee</i>	Ongoing

NEW SAFETY COMMITTEE ISSUES:

New Safety issues:

1. Crosswalk at Willamette. We have received a request for a crosswalk at Willamette.
2. Building Signage at Boones Ferry. There is no sign identifying Boones Ferry. We are working on this project.
3. Pat reported there was a mouse issue at Boones Ferry. They believe they have solved the problem.

NEXT MEETING: February 18, 2015 – District Operations Center, 7:30 AM

Minutes were prepared by Cindy Hepting. Please submit in writing any corrections to West Linn-Wilsonville District Safety Committee prior to the next meeting date; otherwise the minutes will stand as reported. heptingc@wlwv.k12.or.us